

**THE CONSTITUTION AND BYE LAWS  
OF  
OUGHTERARD GOLF CLUB**



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March 2017

# OUGHTERARD GOLF CLUB CONSTITUTION

## PART 1

1.
  - (a) The name of the Club shall be OUGHTERARD GOLF CLUB (hereinafter called the Club).
  - (b) The object of the Club shall be to provide facilities for the playing and promotion of the amateur game of Golf by Men, Women and Juniors and to promote amateur games and other social activities amongst its Members.
2.
  - (a) There shall be a Committee of the Club (hereafter called the CLUB COMMITTEE) to control the business and financial affairs of the Club, other than Golf Competitions. (The administration of golf competitions and related activities are described separately in parts 2 and 3 of this constitution).
  - (b) The Club Committee shall consist of the Club's Officers; viz The President and Vice President, the Captain and Vice Captain of the Men's Club, the Captain and Vice Captain of the Ladies' Club, An Honorary Treasurer and Honorary Secretary as well as seven Ordinary Members, of which not less than two shall be Ordinary Female Members, and not less than two shall be Ordinary Male Members.

## TERM OF OFFICE AND ELECTION OF THE CLUB COMMITTEE

3.
  - (a) The Captain and Vice Captain of the Men's Club, the Captain and Vice Captain of the Ladies' Club, having been elected to Office by their respective Clubs, shall automatically be Members of the Club Committee.
  - (b) The Captain and Vice Captains shall hold that Office until the next Annual General Meeting.
  - (c) The President and Vice President shall hold that Office until the next Annual General Meeting.
  - (d) Other Members of the Committee shall be eligible for election on successive years.
  - (e) The Vice President shall succeed the President.
  - (f) The Offices of President and Vice President shall rotate annually between Male Ordinary and Female Ordinary Members.
  - (g) The Outgoing President shall nominate the Incoming President's successor, following consultation with the Club Committee.

4.

- (a) The election of the Club Committee is to take place at the Annual General Meeting of the Club. Balloting to take place prior to the A.G.M. and during the hours specified by the Club Committee.
- (b) During its year of office the Club Committee shall have power to fill by co-option any vacancy, which occurs, provided that a Male Committee member is replaced by a member of the Men's Club and a Female Committee Member is replaced by a member of the Ladies' Club. (See also 4(c) below.)
- (c) The Club Committee shall be elected from those who have been Ordinary or Associate members of the Club for not less than three years except in the case of the Captain, Lady Captain and President who shall be required to have been members for not less than 5 years and who have been nominated in writing by a proposer and seconder who are also Ordinary Members. *(amended 2015)*
- (d) Each such nomination shall be submitted to the Honorary Secretary of the Club Committee, not later than eight days prior to the A.G.M.
- (e) Notice of all valid nominations shall be posted on the Clubs' Notice Board not later than seven days prior to the Annual General Meeting.
- (f) A candidate's nomination may be withdrawn by giving notice in writing to the Honorary Secretary of the Club Committee at any time before the commencement of the meeting.
- (g) Voting for Officers shall be by secret ballot.
- (h) Voting for other members of the Club Committee shall also be by secret ballot. Each voter shall vote for not more or less than seven Ordinary Members from amongst those duly nominated for election. The seven candidates receiving the highest number of votes shall be declared elected subject to rule 2(b).
- (i) In the event of two or more candidates receiving the same number of votes for the last place or places on the Club Committee, the presiding chairperson shall decide by lottery which candidate or candidates shall be elected.

**POWERS AND FUNCTIONS OF THE CLUB COMMITTEE**

5.

- (a) At meetings of the Club Committee, seven shall form a quorum. The Club Committee, at its first meeting shall elect one of the Captains as Chairperson and the other as Vice Chairperson. If, at any subsequent meeting both Chairperson and Vice Chairperson are absent, the Club Committee Members present shall select a Chairperson.
- (b) The Chairperson shall have a casting vote in addition to his/her ordinary vote.
- (c) The Club Committee shall meet at least once a month.

- 6.** Minutes recording all decisions of the Club Committee shall be kept. Every minute signed by the Chairperson shall be sufficient evidence of the facts contained therein.
- 7.**
- (a) The Club Committee shall control the finances of the Club. Books and Accounts shall be kept showing the financial affairs, disbursements and receipts of the Club. The banking account shall be kept in the name of the Club at such bank as the Club Committee decides. All cheques and other monetary instructions shall be signed by any two of the following: Honorary Treasurer, Chairperson, Vice Chairperson and Honorary Secretary. Copies of all correspondence shall be made available to the Chairperson and Members of the Club Committee.
  - (b) The Club Committee shall have power to borrow for the purpose of the Club, by way of Term Loan, Overdraft, Loan account or otherwise from the Club's bank with interest, in the category of the account granted, such amount of money, either at one time, or from time to time, as they deem proper, provided always that such borrowings do not require security by way of Mortgage or charge on the property or of any part of the property of the Club. Where such security is necessary, or where the Club Committee wishes to enter into Hire Purchase and / or Leasing agreements, then the Club Committee must first convene a meeting with the Trustees stating the reasons for, and the nature of the borrowings. (See also Rule 13(c).
  - (c)
    - (i) The Club Committee shall make available to the Committees of the Men's and Ladies' Clubs such amounts of money as may be necessary for the effective administration of those clubs.
    - (ii) The Club Committee shall have power at its discretion to charge the Men's Club and /or Ladies' Club any cost and expense properly incurred by the Club Committee for the remuneration of the Club Professional and / or Course Rangers, in relation to Golf Competitions of those Clubs.
  - (d) The Club Committee shall accept responsibility for all monies collected as Green Fees including such part as may be included in Open Competition Fees.
- 8.** The Club Committee shall have all administrative powers as may be necessary for the carrying out the business and objects of the Club including the power to engage and dismiss employees and to define their duties. Also, with the exception of Golf Competitions and related activities, the Club Committee shall as authorised, administer the affairs, including the finances of the Men's and Ladies' Clubs (See Rule 6 (Parts 2 and 3))
- 9.** The Club Committee shall have power to appoint Sub Committees, as it deems advisable in the interest of the Club. Each such Sub Committee shall meet and report to the Club Committee at its regular meetings. All such reports shall be

considered by the Club Committee and until adopted by the Club Committee shall have no effect.

**10.**

The Club Committee shall have power, following consultation with the Committees of the Men's and Ladies Clubs to make, alter or repeal Bye laws and Local Rules. Any such decision by the Club Committee may be set aside at a General Meeting. The Club Committee may not adopt any rule, which is in conflict with the constitutions of the Golfing Union of Ireland, or the Irish Ladies Golfing Union.

**11.**

- (a) (1) The Club Committee is empowered to impose fines for breaches of the Rules, Bye Laws and Regulations of the Club in force for the time being, or for breaches of the etiquette of golf and may also at any time (either instead of, or in addition to fines) temporarily withdraw the use of the Clubhouse and Course from any Member whose conduct or breaches of the Rules, Bye Laws and Regulations may, in the opinion of the Club Committee justify this course.
- (a) (2) Any member refusing or failing to pay a fine so imposed within three weeks after notification thereof, shall not be permitted to use the Clubhouse or Course until such fine has been paid.
- (a) (3) Each of the Men's and Ladies' Club Committees shall report any member of their Club to the Club Committee for investigation and penalty under this Rule if they, in their absolute discretion, consider the breach warrants it.
- (b) (1) If any allegation of misconduct by a member be submitted to an officer, in writing, any officer shall make such enquiries as are considered necessary to obtain all relevant details. Such information shall be placed before the Club Committee, which shall, in meeting, enquire into such conduct.
- (b) (2) If in the opinion of the Club Committee the conduct in question may warrant the suspension (by the temporary withdrawal of privileges of Membership) or expulsion of such member, he or she shall be so informed in writing. The member shall have a right to appear and speak at and / or to have a written submission, which shall be read at any subsequent meeting at which the conduct in question shall be considered and all related information shall be placed before the Club Committee.
- (b) (3) If after making such further enquiries as it considers necessary into the conduct of the Member and hearing such explanation, if any, as he or she may offer, the Club Committee, decides that his or her conduct has not been explained or accounted for to its satisfaction, but was not such as to warrant expulsion of the member, such Committee may instead, by a majority, suspend the member for a period not

exceeding three months, and it shall notify the Men's or Ladies' Club Committee concerned of its decision with which such Committee shall abide. Should a majority of the Club Committee not be satisfied that the charges of misconduct have been proved, no further action shall be taken.

- (b) (4) If no explanation of his or her conduct shall be given by the Member, or if such explanation shall be considered unsatisfactory by the Club Committee it may, provided that not less than a two third majority of the Members of the Club Committee vote for such course of action.
  - (a) Recommend to the Committee of the Golf Club concerned that such member be expelled by that Committee which may, in its absolute discretion, decide to act on or reject such recommendation.
    - (a) Should the Committee concerned decide to act on such recommendation it may only do so provided not less than two thirds majority of such Committee vote in favour of expulsion provided always that, if on takings such vote less than five members vote for expulsion, the recommendation shall be deemed to have been rejected.
    - (b) The Committee concerned shall notify the Club Committee of its decision and, if it is to reject the recommendation it shall request the Club Committee to proceed in accordance with Rule 11(b)(3).
- (b) (5) When the Committee concerned has resolved that a member be suspended or expelled, such member shall, within seven days of the date of the decision be given notice by the Honorary Secretary, or other authorised Officer, of his or her Club of the decision, by registered post or by delivery of such notice to his or her last known address. Such person shall have the right to appeal against the decision, within fourteen days of the date of notification. The appeal shall be made in writing, to the Honorary Secretary of the Club Committee.
- (c) (1) Notice of an appeal under Rule 11(b)(5) having been given, the decision shall not take effect for a period of Twenty One Days from the date of the notification by the Club to the Member and the relevant Men's and Ladies' Committee notified of such appeal.
- (c) (2) The member shall have the right to have the appeal heard at a Special General meeting of his or her Golf Club requisitioned under Rule 30(b) provided that the necessary signatures for such requisition are procured either by the member in question or by any other Ordinary Member.

This meeting shall, by a majority, decide, whether the expulsion shall be confirmed or repealed. Should the signatures provided for in Rule

30(b) not be obtained within twenty one days from the date of the notification by the Club to the Member, the Committee concerned shall have power to deem the appeal to have lapsed and to enforce the decision forthwith, or to allow an additional period should it decide, by a simple majority, that the circumstances warrant it.

- (c) (3) A decision by the Club Committee or other Committees concerned under this Rule shall stand unless and until an appeal is received, by an officer of the Club Committee, against it. Provided an appeal has been received, and a Special General Meeting duly requisitioned, the expulsion or suspension shall not take effect, pending the holding of the Special General Meeting.
- (d) (1) During the period of suspension the Member shall not be entitled:
  - (i) to enter upon the Club property, whether in the company of another member or otherwise
    - (a) Save only to collect his or her property or
    - (b) For the purpose of attending any General Meeting which may be held during the period of suspension.
- (2) A person who has been expelled from Membership shall not be entitled:
  - (i) to enter upon the Club property, whether in the Company of another Member or otherwise save only to collect his or her property.
  - (ii) to a refund or to a rebate of whole or part of his or her annual subscription or other sum paid or payable by him or her to the Club in respect of the year during which the expulsion occurs.
- (e) Any member expelled by the Men's Club or the Ladies' Club under this Rule shall automatically cease to be a Member of the Club.
- (f) All voting under this Rule shall be by secret Ballot.
- (g) All written complaints under the jurisdiction and control of the Committee of the Club shall be referred primarily to the Honorary Secretary who, if unable to resolve same shall place the complaint on the agenda for the next meeting of the Club Committee for investigation and decision.

## **MANAGEMENT OF CLUB PROPERTY**

**12.**

- (a) The Golf Clubs lands and Buildings are owned by “Gortreevagh Golf Course Ltd.”
- (b) The Club through its shareholding, controls “Gortreevagh Golf Course Ltd.”
- (c) The Captain of the Men’s Club, the Lady Captain and the Hon Secretary shall be the directors of Gortreevagh Golf Course Ltd.
- (d) The Club Committee may appoint up to three other Ordinary Club members as Directors of “Gortreevagh Golf Course Ltd”. Such appointment shall be for that Club Year only but may be renewed by the oncoming Committee.
- (e) The Directors shall carry out Club Policy as directed by the Club Committee, in the Management of “Gortreevagh Golf Course Ltd.”
- (f) The Club Committee shall allot “Gortreevagh Golf Course Ltd.” Such monies as may be necessary to carry out Club Policy.
- (g) The Honorary Secretary of the Club Committee shall also act as Secretary of “Gortreevagh Golf Course Ltd.” as part of his/her duties.

## **TRUSTEES**

### **13.**

- (a) The Property of the Club is vested in the Trustees of the Club on behalf of the members of the club. The Trustees shall have power to enter into agreements or Deeds by direction of the Club Committee and shall also be entitled to sue and be sued on behalf of the Club, the Club being bound to indemnify the Trustees against all costs, charges and expenses, which they may have to incur in consequence.
- (b) Any Ordinary Member of the Club of long standing and of high esteem may be appointed to hold the office of Trustee. Only a person or persons nominated at a General Meeting of the Club shall be eligible to be appointed a Trustee of the Club by the surviving or continuing Trustees or Trustees for the time being or the personal representative of the last continuing or surviving Trustee. The number of Trustees shall not at any time be more than five. If any vacancy occurs in the number of Trustees, the person or persons to be appointed as a new or substituted Trustee shall be nominated at the next Annual General Meeting of the Club. A Trustee on ceasing to hold office for any reason shall execute all necessary documents and take all steps necessary to vest in the Trustees for the time being of the Club all the funds and the property of the club.
- (c) The Trustees shall deal with the property as directed by a motion passed by the Club Committee (of which an entry signed by the Chairperson shall be sufficient evidence) provided that the Club Committee have given a satisfactory explanation for their proposals, and that such proposals conform to Club Policy. (See 7(b)).



- (d) The Trustees shall ensure that all future development of the property is in accordance with Club Policy as decided at General meetings. They will enjoy the following rights therefore: -
- (1) All books and accounts shall be open to inspection by Trustees.
  - (2) The Club Committee shall advise and consult the Trustees prior to implementation of major new works or alterations to Club property or major changes in Club Policy and Facilities.
  - (3) The Trustees may call Special General Meetings in accordance with Rule 30(c).

## MEMBERSHIP

### 14.

- (a) The Membership of the Club shall consist of all the Members of the Men's and Ladies' Club as well as Pavilion Members as may be elected by the Club Committee.
- (b) The categories of Members shall be as follows;
- Ordinary
  - Family
  - Husband and Wife
  - Life
  - Associate
  - Junior
  - Student
  - Mature student
  - New to / Returning to Golf
  - Young Adult
  - Country
  - Corporate
  - Overseas
  - Honorary
  - Pavilion
  - Temporary (*amended 2016*)
- (c) An Ordinary Member shall be a Male or Female 18 years and over.
- (d) A Family member shall consist of an Ordinary Male and an Ordinary or Associate Female member and their Children under 21 years of age. (Note: This category has been discontinued for new applicants since 1989).
- (e) A Husband and Wife Member shall consist of an Ordinary Member, and Spouse, as an Ordinary or Associate Member.
- (f) (i) A Life Member shall be an Ordinary Member to whom the Club has granted Life Membership.

- (ii) Life Membership shall not be granted by the Club except with the prior approval of a majority of the members present at a properly constituted General Meeting of the Club.
  - (iii) Notwithstanding the provisions of rule 14(ii), the Club Committee may grant Life Membership to an Ordinary Member or Members of the Club (not exceeding ten in number), (having of not less than ten years continuous membership of the club) in the year 2014, on such terms and conditions as may have received the prior approval of a majority of the members present at a properly constituted General Meeting of the Club. *(note) Rule 14 (f) (i) (ii) & (iii) inserted at SGM 30/12/2013*
- (g) The category of “Associate member” shall remain as an option for all those who held this category immediately prior to the adoption of this Constitution. No new Members shall be admitted as Associate Members, and no member shall be allowed to convert to Associate Membership from any other Category of Membership.
- (h) (i) A Junior member shall be a boy or girl between 10 and 18 years and not engaged in full time employment. A junior member under 10 years must be supervised by a parent or guardian or other adult when playing the course.
- (ii) A Student Member shall be a person under 25 years of age and who is in full time attendance at a third level college and who is not in full time employment.*(amended 2016)*
- (iii) A Mature Student shall be a full member who is aged 25 years or older and who embarks on a course of full time third level education and who is not in full time employment and whose main source of income is grant assisted or support from the Department of Social Protection.*(amended 2016)*
- (i) An Overseas Member shall comprise of persons whose permanent residence is outside Ireland. Such membership shall cease as and when the Member comes to reside permanently in Ireland.
- (j) An Honorary Member: The Committee of the Mens and Ladies Clubs shall have power, following consultation with the Club Committee, to elect any person who has rendered exceptional service to the Club or to the game of Golf, or who has achieved outstanding success in the game of Golf to Honorary Membership. Such election may be for life or for a definite period. The Number of Life Honorary Members at any one time shall not exceed 3.
- (k) A Pavilion Member shall be a Male or Female Member over 21 years who does not play Golf. Such a Member shall have use of the Clubhouse and facilities but not the Course. The spouses of Ordinary Members who do not play golf shall have pavilion membership without the payment of an entrance fee, levy or annual subscription. Pavilion members shall not be entitled to attend or vote at meetings.

- (l) Temporary Members shall be Ladies or Gentlemen who are members of any other Golf Club and in respect of whom a Green Fee and / or an Open Competition fee has been paid. Such fees remain the property of the Club (See Rule 7d).
- (m) New to or Returning to Golf members shall be persons who are beginners at golf or persons who have played golf in the past and are returning to the sport after an absence of 5 years or more at the date of application for membership.
- (n) Young Adult members shall be persons who are aged Under 35 years of age and who do not qualify as Junior or Student members.
- (o) A Country Membership is available to a person whose normal place of residence is located more than 100km (60 Miles) from Oughterard Golf Club and who is a full member of another golf club.
- (p) A Corporate Membership maybe granted to a corporate entity or organisation subject to approval of the terms and conditions of such a membership by the Club Committee. *(m – p amended 2016)*

## 15.

- (a) With the exception of Temporary Members, the names of all members in each category shall be displayed in the Clubhouse.
- (b) Ordinary Members over 65 years of age and in retirement from their occupations who have been members of the Club for not less than 20 years shall be entitled, on application to the Club Committee, to a 35% reduction in annual subscription, excluding Poll Taxes.
- (c) Ordinary members who join the club from 01/01/2010 will no longer be entitled to the 50% reduction in annual subscription on reaching 65 years of age.
- (d) The Annual Subscription for a Student Member shall be 25% of the Ordinary Single Annual Subscription plus the relevant golfing union levy.
- (e) The Annual Subscription for a Mature Student shall be 50% of the Ordinary Single Annual Subscription plus the relevant golfing union levy.
- (f) The Annual Subscription for a New to or Returning to Golf member shall be:  
*In their first Year 50% of the Ordinary Single Annual Subscription plus the relevant golfing union levy plus the Bar & Restaurant Prepaid Voucher.*

*In their second Year 65% of the Ordinary Single Annual Subscription plus the relevant golfing union levy plus the Bar & Restaurant Prepaid Voucher.*

*In their third Year 80% of the Ordinary Single Annual Subscription plus the relevant golfing union levy plus the Bar & Restaurant Prepaid Voucher.*

*In their fourth and subsequent year the full Ordinary Single Annual Subscription.*

- (g) Subject to Rules 15(g)(i) and 15(g)(ii) The Annual Subscription for a Young Adult Member shall be:

*When aged between 19 and 24 years of age 50% of the Ordinary Single Annual Subscription plus the relevant golfing union levy & Bar & Restaurant Voucher*

*When aged between 25 and 29 years of age 65% of the Ordinary Single Annual Subscription plus the relevant golfing union levy & Bar & Restaurant Voucher*

*When aged between 30 and 34 years of age 80% of the Ordinary Single Annual Subscription plus the relevant golfing union levy & Bar & Restaurant Voucher*

Rule 15(g)(i): Provided that where a Young Adult was not previously a student member of the Club they will be restricted to a maximum of 10 years in the Young Adult category for annual subscription purposes.

Rule 15(g)(ii): Provided that where a Young Adult was previously a Student Member of the Club that the maximum combined period of Student and Young Adult membership shall be 10 years.

- (h) The Annual Subscription for a Country Member shall be 78% of the Ordinary Single Annual Subscription & Bar & Restaurant Voucher
- (i) The annual Subscription for an Overseas Member shall be 35% of the Ordinary Single Annual Subscription plus the GUI /ILGU levy if desired. *(15 d – i amended 2016)*
- (j) That annual subscriptions based on a percentage of the full subscriptions be rounded up to the nearest euro where the percentage calculation would result in cents being part of the derived subscription. *(amended 2016)*

## 16

- (a) The mode of election to Pavilion membership shall be by ballot at a committee meeting at which not less than seven members shall vote, and not more than two dissenting.

## 17.

The Club Committee shall nominate the candidates who shall be put forward for consideration for election to membership of the Men's or Ladies' Clubs. Male/Female Ordinary, Overseas, Junior, Student and Honorary members shall be elected by the Committees of their respective Clubs. (See Rules 6c), Parts 2 & 3 and 10(b) Parts 2 & 3).

**18.**

- (a) The Club Committee may grant Leave Of Absence to any category of Member on receipt of written request, and supporting documentation and on payment of such fees as may be determined by the Club Committee from time to time.
- (a) Leave of absence is granted for a maximum of three years.
- (a) On application, a member on leave of absence shall automatically be readmitted to the category of membership previously held, provided a vacancy exists in that particular category, otherwise his/her name is retained on the waiting list until such a vacancy arises.

### **ADMISSION OF MEMBERS**

**19.**

- (a) Each candidate for admission to the Club shall be proposed and seconded by Ordinary Members of not less than 36 Months standing. (Also anyone who has been an Associate Member for 36 Months immediately prior to the adoption of this Constitution may propose and second candidates for Membership).
- (b) Candidates for election must have completed the "Application for Membership" form approved by the Club Committee. The completed application form shall be posted in the Clubs Notice Boards for at least seven days before the date of election.
- (c) A member may propose or second not more than two candidates for election to membership in any year.

**20.**

The following shall have precedence in Election for Membership:  
Spouses of Ordinary Members  
Children of Ordinary Members  
Candidates of Local Residence

**21.**

Each candidate shall lodge his/her Annual Subscription, levy and entrance Fee, with the Honorary Treasurer of the Club, within 21 days after having received notice of election. Otherwise the election shall be declared void.

### **ANNUAL SUBSCRIPTION, LEVY AND ENTRANCE FEE**

**22.** (a) The Annual subscription, levy and entrance fee for each class of member shall be determined from time to time by the members present at a General Meeting of the Club.

(b) The per capita subscription and provincial levy due by the members of the affiliated Men's Club to the Golfing Union of Ireland shall be charged separately and shall be payable at the same time as the subscription.

- (c) The per capita subscription and Provincial Levy due by the members of the affiliated Ladies' Club to the Irish ladies Golf Union shall be charged separately and shall be payable at the same time as the annual subscription.
23. All subscriptions, levies, prepaid Restaurant/Bar Vouchers payments (and locker rent, if any) ("the annual payment") are due on the 1st day of February of each year.
24. (a) Any person whose annual payment remains unpaid and who has not entered into a payment agreement plan on the last day of February in each year shall cease to be a Member of the Club.
- (b) The Committee at its discretion may re-admit a person to membership, on receipt of the annual payment before March 31st, together with a fine equal to 7% of the amount of the annual payment outstanding per month or part of a month from the due date of payment.
- (c) A person whose annual payment and/or fine remains unpaid after March 31<sup>st</sup> in any year, must re-apply for membership pursuant to Rule 19 hereof, and the Committee concerned, if it decides to re-elect such person to be a Member, may at its sole discretion waive part of the entrance fee having due regard to the length of time that the annual payment was overdue and also having regard to the amount of fine applicable at the time.
25. A person ceasing to be a member before the 1st of March shall be entitled to a refund of half the subscription. After that date no refund shall be made.
26. *(amended & struck 2016)*
27. Every Ordinary Member, subject to Rule 4(c) shall be eligible for election to any of the Offices of the Club, and to serve on any duly constituted Committee of the Club, to vote at General meetings, to use the course for playing golf, and to enjoy the privileges of the Clubhouse.

### **SALE OF INTOXICATING LIQUOR**

28. (a) The Licensing Laws of the Country must be strictly obeyed in the sale of excisable liquors in the Club.
- (b) No Manager or Servant employed by the Club shall have any personal interest in the sale of excisable liquor therein or in the profits arising from such sale.
- (c) No excisable liquor shall be sold or supplied for consumption outside the premises of the Club except to Club Members while it is lawful to do so under licensing laws.
- (d) No excisable liquor shall be sold or supplied in the Club premises to any person under the age of eighteen years.

(e) No excisable liquor shall be sold or supplied for consumption on the Club premises to any person other than a member of the Club lodging on the Club premises or to be consumed on the Club premises by any person (other than a Member of the Club lodging on the Club premises):-

(i) at any time on Christmas Day or Good Friday, or

(ii) on St. Patrick's Day before the hour of half past twelve o' clock in the afternoon or after the hour of half past twelve o' clock in the morning on the following day.

(iii) on the 23rd December, (if it falls on a Sunday) before the hour of half past ten o' clock in the morning and after the hour of half past eleven o' clock in the evening.

(iv) on Christmas Eve or on the eve of Good Friday before the hour of half past ten o' clock in the morning and after the hour of half past eleven o'clock in the evening.

(v) on the eve of any Public Holiday (other than Christmas Eve) if the eve falls on a weekday, before the hour of 10.30am and after the hour of 12.30am on the following day, or if it falls on a Sunday, before the hour of 12.30pm and after the hour of 12.30am on the following day.

(vi) on any other Sunday (except St. Patrick's Day which falls on a Sunday) before the hour of 12.30pm and after the hour of 11pm.

(vii) on any other Monday, Tuesday or Wednesday before the hour of 10.30am and after the hour of 11.30pm and,

(viii) on any other Thursday, Friday or Saturday before the hour of 10.30am and after the hour of 12.30am on the following day.

(1) Excisable liquor may be supplied for consumption on the Club premises to any member or may be consumed on the Club premises by any member.

(a) on Christmas Day between 1pm and 3pm or between 7pm and 10pm.

Or

(b) on any other day, for one hour after the expiration of any period in respect of that day during which it is lawful for the Club, to supply any excisable liquor for consumption on the Club premises, if in each case the excisable liquor is

(i) ordered by that person at the same time as a substantial meal is ordered by him or her,

(ii) consumed at the same time as and with the meal,

(iii) supplied and consumed in the portion of the Club premises usually set apart for the supply of meals, and

(iv) paid for at the same time as the meal is paid for.

## **GENERAL MEETING OF THE CLUB**

- 29.** (a) The Annual General Meeting of the Club shall be held on or before the 1st of December each year on a day to be fixed by the Club Committee for receiving the Club Committee's Annual Report and the financial Statement for the year ending 30th September, for electing Officers and Members of the Club Committee, revising Rules and transacting other business of the Club.
- (b) Two weeks notice, at least, of such General Meeting shall be given to each member of the Club and shall be accompanied by the report and Financial Statement duly audited by a Member of a recognised Society or association of Accountancy. Notice of the General Meeting together with the Annual Report and Financial statement may be forwarded to members by way of electronic mail where the member has provided an email address.
- (c) The notice shall also be accompanied by the report and Financial Statement of "Gurtreevagh Golf Course Ltd", duly audited by a member of a recognised society or association of Accountancy.
- (d) Notices of Motion, duly signed by a proposer and seconder, must be made to the Honorary Secretary of the Club Committee, at least 8 days before the date of the meeting.
- 30.** (a) Special General Meetings may be called at the request of the Club Committee  
*or*  
(b) on a requisition to the Honorary Secretary of the Club Committee, signed by at least 40 Ordinary Members, and stating the business to be brought forward  
*or*  
(c) on a requisition to the Honorary Secretary of the Club Committee, signed by at least 3 Trustees, and stating the business to be brought forward. (see rule 13(d)(3)).
- 31.** Seven Days notice of every Special General Meeting of the Club shall be given to each Ordinary Member by circular, specifying the time and place of the meeting and the business to be transacted.
- 32.** The Members in a properly constituted General Meeting of the Club have sole authority to authorise major new works or alterations to the course, Clubhouse and Buildings, and major changes in Club Policy and Facilities.



33. At General Meetings of the Club, the Chair shall be taken by the President, or in his /her absence by the Vice President. If both President and Vice President are absent, then the Members present shall elect a Chairperson.
34. (a) No rule of the Club shall be repealed or altered, or new rule made, except at a General Meeting. Notice of all proposed changes of Rules must be sent to the Hon Secretary of the Club Committee and posted on the Club's notice for a least eight days prior to the General Meeting called for its consideration.  
  
(b) The Club shall not adopt any Rule, which is in conflict with the Constitutions of the Golfing Union of Ireland or the Irish Ladies Golfing Union.
35. The only persons entitled to attend and vote at General Meetings shall be Ordinary Members. No Proxies shall be allowed. Should a majority of members present wish any question under discussion to be put to a vote by ballot, then that mode of voting should be adopted.
36. A two-thirds majority of Members present at a General Meeting shall be required, before any Rule is repealed or any new Rule added.

### **LOCKERS**

37. Club Lockers shall be assigned to applicants in order of seniority of Membership. Annual rental fees shall be determined by the Club Committee and shall be payable in advance.

### **CLUB BYE LAWS**

1. (a) The Club Committee, in consultation with the Men's Club, shall allot sufficient times for the men's Competition on Sundays, and any other days as may be requested. It shall be incumbent on the Club Committee to provide on such days, where possible, certain specific times, clearly marked on the timesheet, for Non Competitors, including Male and Female Ordinary Members and Temporary Members. On the day of a competition, any Member shall be entitled to request any free or un-booked lines as may be on the Timesheet.  
  
(b) The Club Committee, in consultation with the Ladies' Club shall allot sufficient times for the Ladies Competition on Wednesdays and other days as may be requested. It shall be incumbent on the Club Committee to provide, certain specific times, clearly marked on the Time Sheet, for Non Competitors, including Male and Female Ordinary Members and Temporary Members. On the day of a competition, any member shall be entitled to request any free or un-booked lines as may be on the Timesheet.  
  
(c) The Club Committee shall be responsible for the allocation of Tee Times for visiting Societies, and shall ensure, whenever possible, that sufficient times are made available for Ordinary Members, not involved with the society.

2. Members shall abide by the "Dress Codes" as set out in Bye laws No. 10 in parts 2 and 3.
3. All Players shall accept and abide by the advice and direction of the Course Ranger /s and Starter on Duty.
4. Divots must be carefully replaced at once; plugmarks on the greens should be repaired on arriving on the green. It is the duty and to the interest of every Member to see that this Rule is properly observed by all players and to call a player's attention to any neglect there of that may come under his or her notice. A player wilfully or persistently neglecting to properly replace divots should be reported to the Club Committee who may impose a fine.
5. Members shall have the privilege of introducing friends for the purpose of playing Golf, at a special rate and under certain conditions as determined by the Club Committee from time to time.
6. The Club Committee may close the clubhouse or any part thereof, or the course or any part thereof, to all Members, or to one or more classes of Members, either to meet temporary emergencies or as it may determine in the interests of the Club.
7. The Club Committee may temporarily ban or restrict the use of Golf Carts or motorised Caddy Carts in the interests of the course. All players must abide by any such direction.
8. Dogs, either leashed or unleashed are forbidden on any part of the Course, or Clubhouse.
9. The Club Committee may grant a licence to a caterer at such fee and under such conditions as may apply from time to time.
10. The Club Committee will not accept responsibility for the theft or damage to property left in the Clubhouse, Course or Car park.
11. The Club Committee are empowered to amend Standing Orders as they find necessary from time to time and that such amendment be displayed on the Club Notice Board for one Month.
12. Parents are responsible for their children whilst on Club property, and children will only be admitted to the Clubhouse on the understanding that they will be properly supervised.
13. The sale of all Commercial Golf Equipment and accessories within the Club shall rest exclusively with the Club Professional.

## **PART 2**

### **THE MEN'S CLUB**

1. (a) The name of the Club shall be Oughterard Men's Golf Club, hereinafter called the Men's Club.  
  
(b) There shall be a Men's Committee to administer the affairs of the Men's Club.  
  
(c) The Men's Committee shall consist of the Officers viz. The Captain, the Vice Captain, the Honorary Treasurer, the Honorary Secretary, the Honorary Handicapping Secretary as well as five Ordinary Male members.  
  
(d) The Captain on ceasing to hold Office shall be an ex Officio Member of the Men's Committee for the following year.

### **TERM OF OFFICE AND ELECTION OF MEN'S COMMITTEE**

2. (a) The Captain and Vice Captain shall hold Office until the next Annual General Meeting. Should the Captain resign, or cease to hold Office for whatever reason, then the Vice Captain shall assume all the duties and responsibilities of the Office of Captain, and shall act as Captain, until the next Annual General Meeting.  
  
(b) The Vice Captain shall succeed the Captain. In the event of the Vice Captain being unable to succeed the Captain then the position of Captain shall be filled at the next Annual General Meeting of the Men's Club.  
  
(c) Other Members of the Men's Committee shall be eligible for election on successive years.  
  
(d) The Captain and Vice Captain shall automatically be members of the Club Committee.
3. (a) The election of all Officers and Members of the Men's Committee shall take place at the A.G.M. of the Men's Club, balloting to take place in the hours specified by the Men's Committee.  
  
(b) During its year of office, the Men's Committee shall fill by co-option any vacancy, which occurs.  
  
(c) The Men's Committee, including Officers, shall be elected from those who have been Ordinary members of the Men's Club for not less than five years and who have been nominated in writing by a proposer and seconder who are also Male Ordinary Members.  
  
(d) Each such nomination shall be in the hands of the Honorary Secretary of the Men's Club not later than eight days prior to the holding of the Annual General Meeting.

(e) The Honorary Secretary of the Men's Club shall be responsible for displaying all valid nominations on the Men's Club Notice Board, for not less than seven days prior to the Annual General Meeting.

(f) A candidate's nomination may be withdrawn by the candidate by giving notice in writing to the Honorary Secretary of the Men's Club any time before the commencement of the meeting.

(g) Voting for Officers for the Men's Club shall be by secret ballot.

(h) Voting for other members of Men's Committee shall also be by secret ballot, where each voter shall vote for not more than five candidates

(i) If two or more candidates receive the same number of votes, then the presiding Chairman shall decide by lot which of the candidates shall be elected.

### **POWERS AND FUNCTION OF THE MEN'S COMMITTEE**

4. (a) At meetings of the Men's Committee, six shall form a quorum. The Chair shall be taken by the Captain, or in his absence, by the Vice Captain. If both Captain and Vice Captain are absent, then the Members present shall elect a Chairman.

(b) The Chairman shall have a casting vote in addition to his ordinary vote. The Men's Committee shall meet at least once every two months.

5. Minutes of all decisions shall be kept. Every minute signed by the Chairman shall be sufficient evidence of the facts contained therein.

6. (a) The Men's Committee shall authorise the Club Committee to act in the administration of the affairs (other than Golf Competitions and related activities) of the Men's Club. The finances shall be accounted for separately and shall be audited at the end of the Financial year, i.e. 30th September.

(b) The Men's Committee shall administer all the golfing activities of the Men's Club, subject to Rule 8 Part 1.

(c) The Men's Committee shall have the power to elect the Members of the Men's Club, and the acceptance or rejection of nominations received from the Club Committee shall be at the sole discretion of the Men's Committee (see rule 17, part 1).

(d) The Men's Committee shall authorise the Club Committee to pay the per capita and provincial levy to the Golfing Union of Ireland within the time scale specified by the Union (see also rule 22(b) part 1).

(e) All written complaints under the jurisdiction and control of the committee of the Men's Club shall be referred primarily to the Honorary Secretary of the Men's Club who, if unable

to resolve same, shall place the complaint on the agenda for the next meeting of the Men's Club Committee for investigation and decision.

### **OBJECTS OF THE MEN'S CLUB**

7. (a) The Men's Club shall promote the amateur game of Golf amongst its members.

(b) The Men's Club shall be affiliated to the Golfing Union of Ireland and shall accept and abide by the constitution and Bye Laws of the Union as well as the Bye Laws of the Connacht Branch of the Union.

8. The Men's Club shall accept and apply the Standard Scratch Score and Handicapping Scheme as prescribed by the Council of National Golf Unions and any such rules there under as may be required to be implemented from time to time by the Golfing Union of Ireland.

9. The Men's Club shall accept and recognise the Royal and Ancient Club of St. Andrews as the sole authority for prescribing and implementing the Rules of Golf and the Rules of Amateur Status.

### **MEMBERSHIP OF THE MEN'S CLUB**

10. (a) The Membership of the Men's Club shall consist of all Male members as per the categories as set out in rule 14(b) part 1.

(b) The mode of election to membership shall be by ballot at a meeting of the Men's Committee at which not less than six shall vote and not more than one dissenting. Only applicants who have been nominated by the Club Committee shall be put forward for election. (see rules 17 part 1).

### **GENERAL MEETING OF THE MEN'S CLUB**

11. The Annual General Meeting of the Men's Club shall be held prior to the Club Annual General Meeting each year on a day to be fixed by the Men's Committee for receiving the Annual Report of the Men's Committee and the auditors Financial report for the year ending 30th September, for electing Officers and Members of the Men's Committee and transacting any such other business as may be appropriate to the Men's Club.

12. Two weeks notice of such Annual General Meeting shall be given to the Male Ordinary Members of the Club.

13. Notices of Motion must be made in writing to the Hon. Secretary of the Men's Club at least 8 days before the date of the meeting, and shall be posted on the Men's Club notice board for at least seven days prior to the meeting.

14. Special General Meetings may be called:

(a) at the request of the Men's Committee, or

(b) on a requisition to the Captain signed by at least 40 Ordinary Male members, stating the business to be brought forward.

15. Seven Days notice of every Special General Meeting shall be given to all the Ordinary Members of the Men's Club by circular stating the time and place and the business to be brought forward.

16. At General meetings of the Men's Club, the Chair shall be taken by the Captain, or in his absence, the Vice Captain. If both Captain and Vice Captain are absent, then the Members present shall elect a Chairman.

### **MODE OF VOTING AT GENERAL MEETINGS**

17. The only persons entitled to vote at General Meetings of the Men's Club shall be Male Ordinary Members. No proxies shall be allowed. If a majority present wish question under discussion to be put to a vote by ballot, then that mode of voting shall be adopted.

### **CHANGE OF RULES**

18. (a) No Rule of the Men's Club shall be repealed or altered, or a new rule made except at a General Meeting of the Men's Club. Notice of any proposed change of rules must be sent to the Hon Secretary of the Men's Club and posted up in the Notice Board for at least seven days prior to the meeting called for its consideration.

(b) Any change in these rules which affects the constitution of the Golfing Union of Ireland, shall first be submitted to the Union for approval, prior to adoption.

19. A two-thirds majority of the Members of the Men's Club present shall be required before any Rule is repealed or any new Rule made.

### **MEN'S CLUB BYE LAWS**

1. All players in the Men's Club Competitions are required to first book a Tee Time on the Timesheet. In addition they are expected to be familiar with, and to observe all regulations governing Timesheets in relation to: (a) Tee Times, (b) Alterations and (c) Cancellations.

2. A competitors shall be disqualified in any competition unless he has previously paid his entrance fee for such competition and is a paid up member of the Club.

The acceptance of an entrance fee for such a competition does not make the person paying such a fee eligible for the competition if he is not a Member of the Club.

3. In the event of a competitor being unable to find a partner in a Competition, an appointee of the Men's Club, or the Competitions Secretary may provide a special Marker.

4. All competitions are confined to Members of the Club, except those, which are stated to be "Open Competitions".

5. Members of the Men's Club must abide by the advice and direction of the Course Ranger /s and Starter on duty.

6. In Mixed Foursomes Competitions, the Male Player must play from the 1st Tee. Each alternative shot thereafter.

7. (a) All matters in connection with competitions of the Men's Club shall be dealt with by the committee of the Men's Club who shall deal with any dispute or breach of the rules of Golf.

(b) If it should come to the knowledge of the men's Committee that a breach of the rules has occurred, they may enquire into such breach without any formal complaint having been made.

8. A member of the Men's club taking part in a Competition shall return his card; otherwise his handicap is liable to penalty. All players must record scores in the computer system, when requested to do so by the Men's Committee.

9. Competition winners are expected to attend at the presentation of prizes, if at all possible.

10. Members of the Men's club shall abide by the "Code of Dress" prescribed by the Club Committee.

(a) On the course, golf shoes must be worn, sleeveless shirts and vests are not permitted. Tailored shorts must be worn, but football, beach and cycling shorts are not permissible. Calf length socks must be worn when wearing the approved shorts.

(b) Members of the Men's Club representing the Club in Inter Club Competitions must wear the Green Club Jumper, Yellow Tee shirt and Navy slacks are essential at all times and particularly at presentations.

(c) In the Club House neat dress is essential at all times and particularly at presentations.

11. Members of the Men's Club who are also members of another Golf Club will not be considered for selection on Club Teams if they have represented another Club in any team during the same year.

12. No notice, Placard or paper shall be posted on the Men's Club Notice board without the sanction of the Captain or his delegate.

13. (i) Junior / Student Members of the Men's Club with a Club Handicap of 18 or less shall be entitled to play in all Club Competitions subject to Rule 13 ii. The Men's Committee may waive this Bye-Law in the case of a Junior player with a handicap higher than 18 who is approved by the Club Professional and the Men's Club to take part in the Club Competitions, subject to Rule 13(ii).

(ii) Junior members may, at the discretion of the Men's Club, play in the Captain's and President's Prize competitions but may not win the overall prize. Any restrictions on Junior members taking part in such competitions will be posted on the Men's Notice Board and circulated by email in a Notice for Members of conditions applicable to the Captain's and President's Prize competitions. *(amended 2016)*

(iii) Student Members and Mature Student members may not win the Captain's and President's Prize competitions. Any restrictions on Student members taking part in such

competitions will be posted on the Men's Notice Board and circulated by email in a Notice for Members of conditions applicable to the Captain's and President's Prize competitions.  
*(amended 2016)*

(iv) The following categories of members may not win the overall Captain's Prize, President's Prize, Golfer of the Year and Club Cup Competitions: Country Members, New to Golf or Returning to Golf members in the first two years of their membership or who joined in 2016/2017 or later years. Any restrictions on Junior members taking part in such competitions will be posted on the Men's Notice Board and circulated by email in a Notice for Members of conditions applicable to the Captain's and President's Prize competitions.  
*(amended 2016)*

(v) In the event of new categories being introduced at a Special General Meeting of the Club the Men's Club may impose restrictions for those categories by Notice posted on the Men's Notice Board. These restrictions will have been referred to in the terms and conditions on joining the Club. Any restrictions on Junior members taking part in such competitions will be posted on the Men's Notice Board and circulated by email in a Notice for Members of conditions applicable to the Captain's and President's Prize competitions.  
*(amended 2016)*

## **ORDER OF PLAY**

14. (a) Players in Club, Inter Club Competitions and Official Practices shall have precedence both on the first Tee and through the Green, over parties playing Ordinary Matches.

(b) On Sundays and other specified Men's Competition days the First Tee is reserved for Competitors, following consultations with the Club Committee, who shall allot, if possible, certain times for non competitive Ordinary Members, and others. On the day of a Competition, any Member shall be entitled to reserve any free or un-booked lines as may be on the Timesheet. (see Bye Law 1(a) Part 1).

(c) On all other days and times not specifically reserved for Competitors, or others, all Ordinary Members shall enjoy equal rights on the first Tee. (See 14(b) Part 3).

(d) Junior and Student Members of the Men's Club shall have precedence on the first tee at specified times, in consultation with the Club Committee. Such times to be posted on the Club's Notice Board.



## **PART 3**

### **THE LADIES CLUB**

1. (a) The Name of the Club shall be Oughterard Ladies Club, hereinafter called the Ladies' Club.  
  
(b) There shall be a Ladies Committee to administer the affairs of the Ladies Club.  
  
(c) The Ladies' Committee shall consist of the Officers viz. The Lady Captain, The Lady Vice Captain, the Hon Treasurer, the Hon Secretary, the Handicapping Secretary as well as five Ordinary Female Members.  
  
(d) The Lady Captain on ceasing to hold Office shall be an ex Officio member of the Ladies' Committee for the following year.

#### **TERM OF OFFICE AND ELECTION OF LADIES' COMMITTEE**

2. (a) The Lady Captain and Vice Captain shall hold that Office until the next Annual General Meeting.  
  
(b) The Vice Captain shall succeed the Lady Captain. In the event of the Vice Captain being unable to succeed the Lady Captain, then the position of Lady Captain shall be filled at the next Annual General Meeting of the Ladies Club.  
  
(c) Other Members of the Ladies' Committee shall be eligible for election on successive years, save for the longest serving member of the Committee who must retire, but shall be eligible for re-election after a lapse of one year.  
  
(d) The Lady Captain and Vice Captain shall automatically be Members of the Club Committee (see Rule 3(a) Part 1).
3. (a) The election of all Officers and Members of the Ladies' Committee shall take place at the Annual General Meeting of the Ladies' Club, balloting to take place in the hours specified by the Ladies' Committee.  
  
(b) During its year of Office, the Ladies committee shall fill by co-option any vacancy, which occurs.  
  
(c) Officers of the Ladies Committee shall be elected from those who have been ordinary or associate members of the Ladies Club for not less than five years while the five Ordinary Female Members of the Ladies Committee shall be elected from those who have been ordinary or associate members of the Ladies Club for not less than three years. All committee members shall be nominated in writing by a proposer and seconder who are also Female Ordinary Members. (AGM Nov 2017)

(d) Each such nomination shall be in the hands of the Hon Secretary of the Ladies' Club not later than eight days prior to the holding of the Annual General Meeting.

(e) The Honorary Secretary of the Ladies' Club shall be responsible for displaying all valid nominations on the Ladies Club notice board, for not less than seven days prior to the Annual General Meeting.

(f) A candidate's nomination may be withdrawn by the candidate, by giving notice in writing to the Hon Secretary of the Ladies' Club any time prior to the commencement of the meeting.

(g) Voting for Officers for the Ladies' Club shall be by secret ballot.

(h) Voting for other members of the Ladies' Club shall also be by secret ballot, where each voter shall vote for not more than or less than five candidates.

(i) If two or more candidates receive the same number of votes, then the presiding Chairperson shall decide by lot which of the candidates shall be elected.

#### **POWERS AND FUNCTIONS OF THE LADIES COMMITTEE**

4. (a) At meetings of the Ladies Committee, six shall form a quorum. The chair shall be taken by the Lady Captain, or in her absence by the Lady Vice Captain.

(b) The Chairperson shall have a casting vote in addition to her ordinary vote. The Ladies Committee shall meet at least once every two months.

5. Minutes of all decisions shall be kept. Every minute signed by the Chairperson shall be sufficient evidence of the facts contained therein.

6. (a) The Ladies' Committee shall authorise the Club Committee to act in the administration of the affairs (other than golf and related activities) of the Ladies Club. The finances shall be accounted for separately and shall be audited at the end of the Financial Year i.e. 30th September.

(b) The Ladies' Committee shall administer all the golfing activities of the Ladies' Club, subject to Rule 8 Part 1.

(c) The Ladies' Committee shall have power to elect the Members of the Ladies' Club, and the acceptance or rejection of any nomination received from the Club Committee shall be at the sole discretion of the Ladies' Committee (see rule 17 Part 1)

(d) The Ladies' Committee shall authorise the Club Committee to pay the per Capita and Provincial levy to the Irish Ladies Golfing Union within the time scale specified by the Union (see rule 22 (b) part 1).

(e) All written complaints under the jurisdiction and control of the Committee of the Ladies Club shall be referred primarily to the Honorary Secretary who, if unable to resolve same shall place the complaint on the agenda for the next meeting of the Ladies' Committee for investigation and decision.

### **OBJECTS OF THE LADIES' CLUB**

7. (a) The Ladies' Club shall promote the Amateur game of Golf amongst its Members.  
  
(b) The Ladies' Club shall be affiliated to the Irish Ladies Golfing Union (I.L.G.U.) and shall accept and abide by the constitution and Bye Laws of the Union as well as the Bye Laws of the Western District of the Union.
8. The Ladies' Club shall accept and apply the handicapping scheme as prescribed by the I.L.G.U. and such rules there under as may require to be implemented from time to time.
9. The Ladies' Club shall accept and recognise the Royal and Ancient Club of St. Andrews as the sole authority for prescribing and implementing the Rules of Golf and the Rules of Amateur Status.

### **MEMBERSHIP OF THE LADIES' CLUB**

10. (a) The membership of the Ladies' Club shall consist of all Female Members as per the categories set out in Rule 14(b) Part 1.  
  
(b) The mode of election to membership shall be by ballot at a meeting of the Ladies Committee at which not less than six shall vote and not more than one dissenting. Only applicants who have been nominated by the Club Committee shall be put forward for election (see Rule 17 Part 1).

### **GENERAL MEETING OF THE LADIES' CLUB**

11. The Annual General Meeting of the Ladies' Club shall be held prior to the Club Annual General Meeting each year on a day to be fixed by the Ladies' Committee for receiving the annual report of the Ladies' Committee and the auditors financial report for the year ending 30th September, and transacting any such other business as may be appropriate to the Ladies' Club.
12. Two weeks notice of such Annual General Meetings shall be given to all the female Ordinary members of the Club.
13. Notices of Motion must be made in writing to the Honorary Secretary of the Ladies' Club at least eight days before the date of the meeting, and shall be posted on the Ladies' Club Notice Board for at least seven days prior to the meeting.
14. Special General meetings may be called:

- (a) At the request of the Committee, or
  - (b) On a requisition to the Lady Captain signed by at least forty Female Ordinary Members, stating the business to be brought forward.
15. Seven Days notice of such special General Meetings shall be given to all Ordinary Members of the Ladies' Club, stating the time and place and the business to be brought forward.
16. At General Meetings of the Ladies' Club, the Chair shall be taken by the Lady Captain or in her absence by the Lady Vice Captain. If both the Lady Captain and Lady Vice Captain are absent, then the Members present shall elect a Chairperson.

### **MODE OF VOTING AT GENERAL MEETINGS OF THE LADIES' CLUB**

17. The only persons entitled to vote at General Meetings of the Ladies' Club shall be Ordinary Female Members. No proxies shall be allowed. If a majority present wish a question under discussion to be put to a vote by ballot, then that mode of voting shall be adopted.

### **CHANGE OF RULES OF THE LADIES' CLUB**

18. (a) No Rule of the Ladies' Club shall be repealed or altered, or a new Rule made except at a General meeting of the Ladies' Club. Notice of any proposed change of Rules must be sent to the Honorary Secretary of the Ladies' Club and posted on the Notice Board of the Ladies' Club for at least seven days prior to the meeting called for its consideration.
- (b) Any change in these Rules, which affects the constitution of the Irish Ladies Golfing Union shall be submitted to the Union for approval, prior to adoption.
19. A two-thirds majority of the Members of the Ladies Club present at a General meeting shall be required, before any Rule is repealed or any new Rule added.

### **LADIES' CLUB BYE LAWS**

1. All players in the Ladies' Club Competitions are required to first reserve Tee times on the Timesheet provided. In addition, all Members of the Ladies' Club are expected to be familiar with and to observe regulations governing Timesheets in relation to: (a) Tee Times (b) alterations and (c) cancellations.
2. A competitor shall be disqualified in any Competition unless she has previously paid her entrance fee for such Competition and is a paid up member of the Ladies' Club. The acceptance of an entrance fee for such a Competition does not make the person paying such a fee eligible for the Competition if she is not a Member of the Ladies Club.

3. In the event of a Competitor being unable to find a partner for a Competition, an appointee of the Ladies' Club may provide a special marker.
4. All Competitions are confined to Members of the Ladies' Club except those stated to be "Open Competitions".
5. Members of the Ladies Club must abide by the advice and direction of the Course Ranger/s and Starter on duty.
6. In Mixed Foursomes Competitions, the Male player must play from the first Tee. Each alternative shot thereafter.
7. (a) All matters in connection with Competitions of the Ladies' Club shall be dealt with by the Committee of the Ladies' Club.  
  
(b) If it should come to the knowledge of the Ladies' Club that a breach of the Rules has occurred they may enquire into such breach without any formal complaint having been made.
8. A Member of the Ladies' Club taking part in a Competition shall return her card duly signed and countersigned and any alterations therein initialled.
9. Competition winners are expected to attend at the presentation of prizes, if at all possible.
10. (a) Members of the Ladies' Club are expected to be suitably attired at all times on the course in the Clubhouse.  
  
(b) When representing the Club in Inter Club matches, members of the Ladies Club must wear the Club's Green Jumper, Yellow Shirt and White Slacks.
11. Members of the Ladies Club who are also members of another club will not be considered for selection on Club Teams if they have represented another Club on any team during the same year.
12. No notice, Placard or Paper shall be posted on the Ladies Club Notice Board without the sanction of the Lady Captain or her delegate.
13. Junior/ Student members of the Ladies' Club who have been granted a handicap shall be eligible to play in Competitions, subject to restrictions which apply from time to time, and posted on the Ladies' Club Notice Board.

### **ORDER OF PLAY**

14. (a) On Wednesdays and other specified Ladies' Competition days the first Tee is reserved for Competitors, following consultations with the Club Committee, who

shall allot, if possible, certain times for Non Competitive Ordinary Members and Others. On the day of a Competition, any Member shall be entitled to request any free or un-booked lines as may be in the Timesheet (see Bye Law 1(b) Part 1).

(b) On all other days and times not specifically reserved for competitors, or others, all Ordinary Members shall enjoy equal rights on the First Tee (see also ByeLaw 14(b) Part 2).

(c) Junior / Student Members of the Ladies' Club shall have precedence on the first tee during times specified by the Club Committee following consultation with the Ladies' Committee and posted on the Club's Notice Board.

### **STANDING ORDERS FOR GENERAL MEETINGS OF:**

- (1) THE CLUB
- (2) THE MEN'S CLUB
- (3) THE LADIES' CLUB

1. A quorum shall consist of 40 Members for the Club and the Men's Club A quorum of 30 shall consist of 30 for the Ladies' Club
2. The proposer and seconder of any motion or amendment shall be allowed not more than ten minutes and three minutes respectively, in which to speak on the motion or amendment, and each succeeding speaker not more than three minutes.
3. At any time during the discussion of a resolution it shall be open to move verbally "that the question be now put", the acceptance of such motion shall be at the discretion of the presiding Chairperson. If such a motion is accepted, the mover thereof only shall be entitled to speak thereon and if, on a show of hands it appears that the majority of the members present are in favour of terminating the discussion, the proposer of the original resolution shall then be voted on. No such motion shall be moved unless an opportunity has been given for the expression of both a pro and contra view of the resolution.
4. No Member shall be allowed to speak more than once on the same proposition, except the proposer of the motion, who shall have the right to reply.
5. Every motion shall be put to a vote. No recount shall be taken unless the vote as announced by the Chairperson, be challenged by not less than ten Members.
6. Any amendment to a motion, which is accepted by the Chair, must be voted on before another amendment can be taken. If the amendment is rejected, the original motion stands before the house. If the amendment is accepted, then the amended motion is now before the house.
7. Only matters ruled in order by the Chairperson shall be accepted under any other business.

8. A motion to suspend Standing Orders must be submitted to the Chairperson in writing by a proposer and seconder. It must specify the Standing Order or Orders to be suspended and the period of such suspension. It must state the reasons of importance and urgency justifying such suspension. The Chairperson shall then put the motion to a vote of the meeting. The motion shall not be adopted except with the consent of two thirds of the members present and voting at the meeting.